

**Illinois Department of Revenue
Regulations**

Title 86 Part 535 Section 535.120 Certification by Distribution Agent
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TITLE 86: REVENUE

**PART 535
NURSING HOME GRANT ASSISTANCE ACT**

Section 535.120 Certification by Distribution Agent

- a) A Nursing Home Grant Assistance Certification ("Certification") shall consist of two forms issued by the Department: Form NH-1, Nursing Home Grant Assistance Certification and Form NH-2, Individuals Eligible For Grant. A Certification is not timely filed unless both Form NH-1 and Form NH-2 are filed with the Department on or before the due date for the Certification.
- (b) On or before the last day of September, December, March and June a nursing home that is a distribution agent under the Act shall file with the Department Form NH-1 of the Certification. Form NH-1 of the Certification shall contain the following information:
 - 1) the total number of occupied bed days during the quarter, multiplied by \$1.00;
 - 2) the total amount of the fee due to the Department.
- c) On or before the last day of September, December, March and June a nursing home that is a distribution agent under the Act shall file with the Department Form NH-2 of the Certification. Form NH-2 of the Certification shall contain the following information:
 - 1) Distribution Agent Information. The Certification shall contain the name and address of the distribution agent, as well as:
 - A) the number of the license issued to the distribution agent under the Nursing Home Care Act by the Illinois Department of Public Health;
 - B) the distribution agent's Federal Employer Identification Number; and
 - C) the distribution agent's Illinois Business Identification Number.
 - 2) Total Grant Calculation. The Certification shall disclose, for the quarter immediately preceding the quarter for which a certification is filed:
 - A) the name and social security number of each eligible individual and the total number of eligible individuals for whom a written authorization has been executed and is maintained on file as required by Section 535.110 of this Part; and

- B) the total number of occupied bed days for each eligible individual included in the Certification, and the total number of occupied bed days for all eligible individuals.